



IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP

Bill Northey, Secretary of Agriculture

DATE: February/March/April/May 2015

TO: First Time Applicants and Vendors Needing to Re-Train for the Iowa Farmers Market Nutrition Program (FMNP) and WIC Cash Value Voucher (CVV) Program

FROM: Paul Ovrom, FMNP Administrator

RE: 2015 Iowa WIC/Senior FMNP and WIC CVV Program **ICN Vendor Training Sessions**

Growers who intend to participate for the first time in the Farmers Market Nutrition Program (FMNP), and vendors needing to fulfill the three year re-training requirement, must attend a mandatory vendor training session, and complete an annual Vendor Application and Agreement Form prior to accepting WIC/Senior FMNP and Cash Value Voucher Program checks. The application can be completed before or after the training.

The Iowa Department of Agriculture and Land Stewardship has scheduled the 2015 WIC/Senior FMNP and CVV vendor training sessions. Five sessions will be offered via the Iowa Communications Network (ICN). One additional June session will be held in Des Moines only. The 2015 ICN training schedule and ICN training registration can be found below. **Registration is strongly recommended. Walk-ins may be allowed, but if there are no spaces left at a location you will have to attend a different location. Returning vendors can register for training online when completing the online annual FMNP application (see below)** – or complete and return the training registration form provided at the end of this schedule. Training sessions will begin promptly at the times indicated. The sessions typically last about an hour and a half including time for questions. Please do not bring food or drink to the training sessions.

Please Note: If a training site has only a very few individuals signed up for attendance, that site may be dropped from the training schedule. If you signed up for such a site, you will be notified and given the opportunity to select another site to attend training.

Training is also available via webinars from our computers to yours. For details go to http://www.iowaagriculture.gov/Horticulture_and_FarmersMarkets/FMNPvendors.asp and click on “FMNP Webinar Training Schedule”.

Prior to - or after attendance at a training session - the 2015 Vendor Application and Agreement Form will need to be completed. The application needs to be completed by June 30th. New and returning vendors are encouraged to apply online; **training site selection can also be done when completing the online application.** Please go to <https://www.idalsdata.org/fmnp/index.cfm?fuseaction=main.showLogin> (or go to the Department’s homepage at <http://www.iowaagriculture.gov/> and in the column on the left, click on “Programs”, then select “Farmers Market Nutrition Program”, and on the next page, scroll down and click on “Certified Vendor Login”. Returning vendors will need their login username and password; new vendors simply select the “New Vendor Application Form” button. As for the program itself – a couple of things to consider:

- Vendors must have at least 20% produce on their vendor table(s) at the start of any market day
- **All produce** must be locally grown
- “Local” for this program is considered to be Iowa and the adjoining counties that touch its borders
- Vendors must grow at least 51% of the produce they sell
- More information can be found at:
http://www.iowaagriculture.gov/Horticulture_and_FarmersMarkets/farmersMarketNutritionProgram.asp

If you need additional information, please contact me by phone at 515-242-6239 or e-mail at paul.ovrom@iowaagriculture.gov .

Thursday, March 12, 10-11:30 am		Farmers Market Nutrition Program Training Schedule
Farmers Market Nutrition Program Training Site*	Address	Notes
Calmar – NE IA Comm. College	1625 Hwy 150 S	“Building entrance: front door, directions posted, Room 130”; Parking free; seats 20
Carroll – Kuemper High School	109 S Clark	Bldg entrance: SE corner off South East St; Rm 175; direction posted; seats 30
Council Bluffs – Dept of Human Services	417 E Kanesville Blvd	Bldg entrance: main front door on Kanesville Blvd; seats 30; “front desk will direct you”
Davenport - Eastern IA Community College	326 West 3rd St - Kahl Educational Ctr	Entrance - "off of 3rd St"; Room directions posted; Room 300; Metered Parking; seats 28
Des Moines - Dept of Education	Grimes Bldg - E 14th & Grand Ave	Enter 1st floor of the Grimes Bldg & go to 2nd floor & left of the elevator; Parking free - north of Grand Avenue (across Grand Ave from the bldg); handicapped parking just east of bldg; seats 35
Dubuque – NE Iowa Comm. College	700 Main Street	Room 101; seats 25; “parking metered – must park in one of the parking ramps nearby”
Ft Dodge – Iowa Central Community College	1 Triton Circle	Liberal Arts Bldg, room Lib 204; Use front entrance on the south, second floor to the right at the top of the stairs - or use main entrance & take elevator to second floor & take a left when exiting elevator and go to around corner, take another left and go to end of hallway - room is on the right; parking free
Iowa City – Kirkwood Community College	1816 Lower Muscatine Rd	Bldg entrance: “north entrance”; room directions posted; parking free; seats 20
Marshalltown - Iowa Valley Community College	3702 South Center Street	Continuing Education Center, Room 806; room directions posted; parking free; seats 24
Mason City - North Iowa Community College	500 College Dr	Posted directions to room; Room No. 106 in the Activity Center; Parking: free; seats 24
Osceola – Southwestern Community College	Hwy 34 West, 2520 College Dr	Osceola Center, Rm 102; parking free; seats 14
Ottumwa – Great Prairie AEA	2814 N Court St	Directions posted: "2nd hall on right, 2nd door on left"; Parking free; seats 20
Spencer Public Library	21 E 3 rd St	Parking free in city lot across the street; Room in adult area of library, sign on door; seats 18
Sioux City – Northwestern AEA	1520 Morningside Ave	Bldg entrance on north side; Room 206; Parking free; seats 24
West Burlington - Southeastern Community College	1500 West Agency	North Campus/Trustee Hall; Building Entrance: South door; Room 528; Posted Directions to Room: Yes; Seats 50

Thursday, March 26, 5:00 - 6:30 pm		Farmers Market Nutrition Program Training Schedule
Farmers Market Nutrition Program Training Site*	Address	Notes
Boone – DMACC Campus	1125 Hancock Dr	Use main entrance to bldg.; room 117 & 118; seats 24; parking free
Burlington – Great Prairie AEA	3601 W Ave	Entrance east side of bldg; Directions are posted to room; Parking free
Cedar Rapids - Kirkwood Community College	6301 Kirkwood Blvd SW	Linn Hall, Rm 2182; Entrance is east end of Linn Hall; Directions are posted; Parking free in front of Linn Hall in student lot or visitor space; seats 12
Chariton High School	501 Grand	East door entrance; room 116 – right turn in hall, follow to end, last door on right; parking on Grand St & south of building; seats 20
Davenport - Eastern IA Community College	326 West 3rd St - Kahl Educational Ctr	Entrance - "off of 3rd St"; Room directions posted; Room 300; Metered Parking; seats 28
Des Moines – DMACC Urban Campus	1100 7 th St	Room 213; Use main entrance from 7 th St (SE end); parking free north & SE sides of bldg.; Posted Directions to Room: Yes; Directions to Room: 2 nd floor, room 213; seats 10
Dubuque Senior High School	1800 Clarke Dr	Use main entrance on Clarke Drive; directions to room are posted; room A-123; free parking in west parking lot; seats 25
Le Mars – Buena Vista Univ	940 Lincoln St SW	Campus Administration Bldg; second floor ICN room; park in south parking lot; enter bldg. on south side across from parking lot; seats 18
Mason City - North Iowa Community College	500 College Dr	Posted directions to room; Room No. 106 in the Activity Center; Parking: free; seats 24
Ottumwa – Great Prairie AEA	2814 N Court St	Directions posted: "2nd hall on right, 2nd door on left"; Parking free; seats 20
Red Oak High School	2011 N 8 th St	Tech. Bldg. ICN classroom; use the west entrance; parking free; seats 20
Spencer High School	800 E 3 rd St	Bldg Entrance: west end of the south side; directions posted to room; Parking free; seats 27
Waterloo – East High School	214 High St	Directions are posted to the room; seats 29

Wednesday, April 8th, 3:00 – 4:30 pm		Farmers Market Nutrition Program Training Schedule
Farmers Market Nutrition Program Training Site*	Address	Notes
Cedar Rapids - Kirkwood Community College	6301 Kirkwood Blvd SW	Linn Hall, Rm 2184; Entrance is front of Linn Hall; Go to 2 nd floor, then left (east) end of hall; directions are posted to room; parking free in front of Linn Hall in student lot or visitor space; seats 24
Chariton High School	501 Grand	East door entrance; room 116 – right turn in hall, follow to end, last door on right; parking on Grand St & south of building; seats 20
Cherokee Mental Health Institute	1251 W Cedar Loop	Administrative Bldg.; check in with the receptionist inside front door; parking free; seats 20
Clarinda – Iowa Western Community College	923 E Washington	Bldg Entrance: "east"; Room number 306; Directions posted to room; Parking free
Decorah - North Winneshiek Community School	3495 North Winn Road	Main entrance; check-in at front desk; seats 18; located eight miles north of Decorah
Des Moines - Department of Education	Grimes Bldg - E 14th & Grand Ave	Enter 1st floor of the Grimes Bldg & go to 2nd floor & left of the elevator; Parking free - north of Grand Avenue (across Grand Ave from the bldg); handicapped parking just east of bldg; seats 35
Dubuque - Keystone Area Education Agency	2310 Chaney Rd	Room 2; seats 23
Estherville – Iowa Lakes Community College	300 S 18 th St	West entrance; room 22; room directions are posted; parking free; seats 18
Glenwood Resource Center	711 S Vine St, Glenwood	Use front (north) door take elevator to second floor, turn right, second door on right; parking free across the street and west side of bldg.
Keokuk Public Library	210 N 5 th	Check with front desk for room directions
Mason City - North Iowa Community College	500 College Dr	Use NW corner bldg entrance; room 128 in the Business Incubator Bldg.; parking free; seats 24
Muscatine Community College	152 Colorado St	Larson Hall south entrance; room 60; parking free; seats 24
Onawa – West Monona Middle School	1314 15th St	Check in at front desk
Webster City High School	1001 Lynx Ave	Bldg entrance: “south entrance door, west parking lot”; Room 19; seats 18

Thursday, April 23rd, 5:00 – 6:30 p.m.		Farmers Market Nutrition Program Training Schedule
Farmers Market Nutrition Program Training Site*	Address	Notes
Ankeny – DMACC Campus	2006 S Ankeny Blvd	Building 6, Room 8; follow campus street signs for building location; use north or south entrance; parking free north of building 6 in Lot K
Charles City – North Iowa Community College	200 Harwood Dr	Charles City Center; Room 106; parking free; seats 20
Clinton High School	8 th Ave & 9 th St	Room 143
Council Bluffs – Iowa Western Community College	2700 College Rd	Looft hall - entrance top NE corner of bldg.; directions to room are posted; room 024; room is downstairs lower NW corner of bldg.; seats 30
Fairfield High School	605 E Broadway	Use SE or NE entrance; room directions are posted; room 16; parking free; seats 25
Ft Dodge – Iowa Central Community College	1 Triton Circle	Liberal Arts Bldg, room Lib 204; Use front entrance on the south, second floor to the right at the top of the stairs - or use main entrance & take elevator to second floor & take a left when exiting elevator and go to around corner, take another left and go to end of hallway - room is on the right; parking free; seats 24
Iowa City Public Library	123 S Linn St	Entrance: "Off Linn St or College St"; Directions Posted: "yes - Meeting Rm D, enter lobby, go to end of Meeting Room Hallway"; Parking: "Metered or use parking ramp, 1 block south of library"; seats 24
Osceola Public Library	300 S Filmore St	Use the south door and turn left to the ICN room or ask at the front desk; parking free; seats 16
Oskaloosa Public Library	301 S Market	Entrance on the south side; directions to room are posted or ask at the front desk; seats 35
Sheldon – Northwest Iowa Community College	603 W Park St	Bldg entrance: "Building A or D"; room 402 in Building D; directions to room are posted; parking free; seats 24
Sioux City – Northwestern AEA	1520 Morningside Ave	Bldg entrance on north side; Room 206; Parking free; seats 24
Waterloo – Hawkeye Community College	1501 E Orange Rd	Use north or south entrance; Room 129 in Tama Hall; parking free; seats 24

Tuesday, May 12th, 5:00 – 6:30 p.m.		Farmers Market Nutrition Program Training Schedule
Farmers Market Nutrition Program Training Site*	Address	Notes
Ankeny – DMACC Campus	2006 S Ankeny Blvd	Building 6, Room 8; follow campus street signs for building location; use north or south entrance; parking free north of building 6 in Lot K
Cedar Rapids - Kirkwood Community College	6301 Kirkwood Blvd SW	Linn Hall, Rm 2184; Entrance is front of Linn Hall; Go to 2nd floor, then left (east) end of hall; directions are posted to room; parking free in front of Linn Hall in student lot or visitor space; seats 24
Corydon – Wayne Community High School	102 N Dekalb St	East door entrance; room 100; directions are posted; parking free; seats 25
Council Bluffs – Iowa Western Community College	2700 College Rd	Loft Hall, Room 024; Bldg Entrance: "top NE corner of bldg"; Directions posted to room; "downstairs lower NW corner of bldg"; Parking free
Davenport - Eastern IA Community College	326 West 3rd St	Kahl Educational Ctr ; Entrance - "off of 3rd St"; Room directions posted; Room 300; Metered Parking; seats 28
Decorah - North Winneshiek Community School	3495 North Winn Road	Main entrance; check-in at front desk; seats 18; located eight miles north of Decorah
Donnellson – Central Lee High School	2642 Hwy 218	Main entrance, next to parking lot; seats 24
Dubuque - Keystone Area Education Agency	2310 Chaney Rd	Room 2; seats 23
Ft Dodge – Iowa Central Community College	1 Triton Circle	Liberal Arts Bldg, room Lib 204; Use front entrance on the south, second floor to the right at the top of the stairs - or use main entrance & take elevator to second floor & take a left when exiting elevator and go to around corner, take another left and go to end of hallway - room is on the right; parking free
Marshalltown - Iowa Valley Community College	3702 South Center Street	Continuing Education Center, Room 806; room directions posted; parking free; seats 24
Ottumwa – Great Prairie AEA	2814 N Court St	Directions posted: "2nd hall on right, 2nd door on left"; Parking free
Sioux City – Northwest AEA	1520 Morningside Ave	Bldg entrance on north side; Room 206; Parking free
Storm Lake – Iowa Central Community College	916 North Russell	Room 16
Waterloo – Hawkeye Community College	1501 E Orange Rd	Use north or south entrance; Room 129 in Tama Hall; parking free; seats 24

Also: one additional training date in Des Moines only:		
Thursday, June 11th, 2-4 pm	Wallace State Office Bldg, 502 E 9th St	Corner of Grand Ave and E 9th St.; Free parking in the ramp just west of the Wallace Bldg or in the public areas of the lots at E 9th and Des Moines Streets; 2nd Floor Conference Room - look for posted signs after entering the main lobby on the east side of the bldg; local phone: 515-242-6239

***Please Note: If a training site has only a very few individuals signed up for attendance, that site may be dropped from the training schedule. If you signed up for such a site, you will be notified and given the opportunity to select another site to attend training.**

2015 Iowa WIC/Senior Farmers Market Nutrition Program &

WIC Cash Value Voucher Program vendor ICN training registration:

mail, fax, or scan and e-mail this sheet to: Paul Ovrom / IDALS / 502 E 9th St /
Des Moines IA 50319 / fax 515-242-5015 / paul.ovrom@iowaagriculture.gov

Or you can select your training site on the online application (see p. 1 of this schedule)

Name and Address: _____

Phone: _____

**Thursday March 12th
10-11:30 am**

_____ Calmar
_____ Carroll
_____ Council Bluffs
_____ Davenport
_____ Des Moines
_____ Dubuque
_____ Ft Dodge
_____ Iowa City
_____ Marshalltown
_____ Mason City
_____ Osceola
_____ Ottumwa
_____ Spencer
_____ Sioux City
_____ West Burlington

**Thursday March 26th
5-6:30 pm**

_____ Boone
_____ Burlington
_____ Cedar Rapids
_____ Chariton
_____ Davenport
_____ Des Moines
_____ Dubuque
_____ Le Mars
_____ Mason City
_____ Ottumwa
_____ Red Oak
_____ Spencer
_____ Waterloo

**Wednesday April 8th
3-4:30 pm**

_____ Cedar Rapids
_____ Chariton
_____ Cherokee
_____ Clarinda
_____ Decorah
_____ Des Moines
_____ Dubuque
_____ Estherville
_____ Glenwood
_____ Keokuk
_____ Mason City
_____ Muscatine
_____ Onawa
_____ Webster City

**Thursday April 23th
5-6:30 pm**

_____ Ankeny
_____ Charles City
_____ Clinton
_____ Council Bluffs
_____ Fairfield
_____ Ft Dodge
_____ Iowa City
_____ Osceola
_____ Oskaloosa
_____ Sheldon
_____ Sioux City
_____ Waterloo

**Thursday June 11th
2-4 pm**

_____ Des Moines

**Tuesday May 12
5-6:30 pm**

_____ Ankeny
_____ Cedar Rapids
_____ Corydon
_____ Council Bluffs
_____ Davenport
_____ Decorah
_____ Donnellson
_____ Dubuque
_____ Ft Dodge
_____ Marshalltown
_____ Ottumwa
_____ Sioux City
_____ Storm Lake
_____ Waterloo