



IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP

Bill Northey, Secretary of Agriculture

DATE: February/March/April/May 2017

TO: **First Time Applicants and Vendors Needing to Re-Train** for the Iowa Farmers Market Nutrition Program

FROM: Stephanie Groom, FMNP Administrator

RE: **2017 Iowa WIC/Senior FMNP ICN Vendor Training Sessions**

Growers who intend to participate for the first time in the Farmers Market Nutrition Program (FMNP), and vendors needing to fulfill the three year re-training requirement, must attend a mandatory vendor training session, and complete an annual Vendor Application and Agreement Form prior to accepting WIC/Senior FMNP checks.

The Iowa Department of Agriculture and Land Stewardship will be offering three training sessions via the Iowa Communications Network (ICN). One additional in person training will be held in Des Moines in June.

The 2017 ICN training schedule and registration form can be found below. **Registration is strongly recommended. Walk-ins may be allowed, but if there are no spaces left at a location you will have to attend a different location. Returning vendors can register for training online when completing the online annual FMNP application (see below)** – or complete and return the training registration form enclosed. Training sessions will begin promptly, lasting a little over an hour including time for questions. Please do not bring food or drink to the training sessions.

Please Note: If a training site has only a very few individuals signed up for attendance, that site may be dropped from the training schedule. If you signed up for such a site, you will be notified and given the opportunity to select another site to attend training

Training is also available via webinars from our computers to yours. This is highly recommended for 2017. You are able to attend the webinars from any computer with an internet connection and speakers. For details go to http://www.iowaagriculture.gov/Horticulture_and_FarmersMarkets/FMNPvendors.asp and click on “FMNP Webinar Training Schedule”.

Prior to or after attendance at a training session - the 2017 Vendor Application and Agreement Form will need to be completed to complete the certification process. The application needs to be completed by June 30th. It is preferred that new and returning vendors apply online; **training site selection can also be done when completing the online application.**

Please go to: <https://www.idalsdata.org/fmnp/index.cfm?fuseaction=main.showLogin> (or go to the Department’s homepage at <http://www.iowaagriculture.gov/> and in the column on the left, click on “Programs”, then select “Farmers Market Nutrition Program”, and on the next page, scroll down and click on “Certified Vendor Login”. Returning vendors will need their login username and password; new vendors simply select the “New Vendor Application Form” button. As for the program itself – a couple of things to consider:

- Vendors must have at least 20% produce on their vendor table(s) at the start of any market day
- **All produce** must be locally grown
- “Local” for this program is considered to be Iowa and the adjoining counties that touch its borders
- Vendors must grow at least 51% of the produce they sell
- More information can be found at:
http://www.iowaagriculture.gov/Horticulture_and_FarmersMarkets/farmersMarketNutritionProgram.asp

If you need additional information, please contact me by phone at 515-725-1179 or e-mail at stephanie.groom@iowaagriculture.gov .

Wednesday, Feb 22, 10-11:15 am		
Farmers Market Nutrition Program Training Site*	Address	Notes
Ankeny – Des Moines Area Community College (70)	2006 South Ankeny Boulevard	Building 6, Room 8; Parking North of building 6, Lot K; Seats 24
Council Bluffs – Iowa Western Community College (84)	2700 College Rd	Looft hall - entrance top NE corner of bldg.; directions to room are posted; room 024; room is downstairs lower NW corner of bldg.; seats 30
Columbus Junction – Columbus Junction Public Library (740)	232 2nd Street	Parking at front lot; Seats 50
Cresco – Northeast Iowa Community College (1816)	1020 2nd Ave. SE	Straight down main hall, room #110. Classroom is on the right; Seats 24
Dubuque – Downtown; Northeast Iowa Community College (1767)	700 Main Street	Must park in one of the parking ramps nearby; Room DC003; Seats 25
Ft. Dodge – Trinity Regional Medical Center (113)	802 Kenyon Rd	Trinity Reg. Medical Ctr, Front Entrance Posted, Ask info desk for directions; Seats 16
Iowa City Public Library (694)	123 S Linn St	Entrance Off Linn St or College St; Directions Posted: Meeting Rm D, enter lobby, go to end of Meeting Room Hallway; Parking: Metered or use parking ramp, 1 block south of library; seats 24
Lamoni – Lamoni High School (89)	202 N Walnut Street	Located in the Ag Room; west side of Lamoni School's Ag building then go south and then left into the classroom; Seats 24
Ottumwa – Ottumwa High School (232)	501 E 2ND	Enter the cafeteria doors, go underneath stairs, take a right and follow the hallway to the end (Room 157 is on the right); Seats 44
Sioux City – Sioux City Public Library (713)	529 Pierce Street	Parking lot is metered; Seats 85
Spencer – Iowa Lakes Community College (19)	1900 N. Grand Avenue	Spencer Attendance Center: Use the West Entrance; Room 118; Seats 30
Waterloo – Hawkeye Community College (1038)	1501 E. Orange Road	Located in Tama Hall; Room 127; Seats 32

Wednesday, March 22, 10:00 am – 11:15 am		
Farmers Market Nutrition Program Training Site*	Address	Notes
Ankeny – DMACC Campus (70)	2006 S Ankeny Blvd	Building 6, Room 8; follow campus street signs for building location; use north or south entrance; parking free north of building 6 in Lot K
Bedford – Bedford High School (92)	906 Pennsylvania St	Entrance to the West of building, Seats 25
Carroll – DMACC Carroll Campus (64)	906 North Grant Road	NE Entrance door; Room 144; seats 24
Clinton – Clinton Community College (225)	1951 Manufacturing Drive	Located in the Technology Center; Room 16; Seats 24
Council Bluffs – Iowa Western Community College (84)	2700 College Rd	Looft hall - entrance top NE corner of bldg.; directions to room are posted; room 024; room is downstairs lower NW corner of bldg.; seats 30
Hampton – Hampton-Dumont High School (11)	101 12 th Ave NW	Enter through main entrance; Seats 28
Holstein – Ridge View High School (1646)	519 E MAPLE	From the West Entrance go North, turn right to room 113 on right; Seats 34
Osage – Osage Community High School (1013)	820 SAWYER	Enter through South Doors; Seats 20
Ottumwa – Ottumwa High School (232)	501 E 2ND	Enter the cafeteria doors, go underneath stairs, take a right and follow the hallway to the end (Room 157 is on the right); Seats 44
Sioux Center – Northwest AEA – Sioux Center(24)	1382 4TH AVE NE	Use the North Entrance; Room 103; Seats 20
Waterloo – West High School (528)	425 E Ridgeway Ave	Use the outside entrance off Baltimore street; Seats 29
Williamsburg – Kirkwood Learning Center (57)	200 WEST STREET	Enter through main entrance; Seats 22

Wednesday, April 19th, 10:00 am – 11:15 am		
Farmers Market Nutrition Program Training Site*	Address	Notes
Algona – Iowa Lakes Community College (18)	2111 HIGHWAY 169 NORTH	Located in the Attendance Center; Room 13; Seats 24
Ankeny – DMACC Campus (70)	2006 S Ankeny Blvd	Building 6, Room 8; follow campus street signs for building location; use north or south entrance; parking free north of building 6 in Lot K; Seats 24
Boone – DMACC Campus (63)	1125 Hancock Drive	Use main entrance to building; Classrooms 117 & 118; Seats 24
Charles City – North Iowa Area Community College (10)	200 HARWOOD DRIVE	Main entrance to building; Room 106; Seats 20
Cherokee – Washington High School (73)	600 W. Bluff Street	Located in the Armory Building, Fiber Optic Room; Seats 25
Harlan – Harlan Community Library (661)	718 COURT STREET	Entrance on West Side of building; Lower level, elevator is available; Seats 21
Marion – Marion Public Library (410)	1095 6th Avenue	Our ICN is now located in our Conference Room which is near the Information Desk, Seats 10
Muscatine – Muscatine Community College (53)	152 Colorado Street	Larson Hall, Room 60; Seats 24
Ottumwa – Ottumwa High School (232)	501 E 2ND	Enter the cafeteria doors, go underneath stairs, take a right and follow the hallway to the end (Room 157 is on the right); Seats 44
Sidney – Sidney High School (80)	2754 Knox Rd	West Door of the Ag. Building; Seats 20
Waukon – Northeast Iowa Community College (1879)	1220 3rd Ave NW, Suite 102	Room 112; Seats 24

Also: one additional training date in Des Moines only:		
Thursday, June 8th, 2-3:15 pm	Wallace State Office Bldg, 502 E 9th St	Corner of Grand Ave and E 9th St.; Free parking in the ramp just west of the Wallace Bldg or in the public areas of the lots at E 9th and Des Moines Streets; 2nd Floor Conference Room - look for posted signs after entering the main lobby on the east side of the bldg; local phone: 515-242-6239

2017 Iowa WIC/Senior Farmers Market Nutrition Program ICN training registration:

Mail, fax, or scan and e-mail this sheet to: Stephanie Groom / IDALS / 502 E 9th St / Des Moines IA 50319 / fax 515-281-6178 / stephanie.groom@iowaagriculture.gov

*******It is preferred that you select your training site on the online application (see p. 1 of this schedule for details)**

Name and Address: _____

Phone: _____

**Wednesday Feb 22nd
10-11:15 am**

- _____ Ankeny
- _____ Columbus Junction
- _____ Council Bluffs
- _____ Cresco
- _____ Dubuque
- _____ Ft. Dodge
- _____ Iowa City
- _____ Lamoni
- _____ Ottumwa
- _____ Sioux City
- _____ Spencer
- _____ Waterloo

**Wednesday March 22nd
10-11:15 am**

- _____ Ankeny
- _____ Bedford
- _____ Carroll
- _____ Clinton
- _____ Council Bluffs
- _____ Hampton
- _____ Holstein
- _____ Osage
- _____ Ottumwa
- _____ Sioux Center
- _____ Waterloo
- _____ Williamsburg

**Wednesday April 19th
10-11:15 am**

- _____ Algona
- _____ Ankeny
- _____ Boone
- _____ Charles City
- _____ Cherokee
- _____ Harlan
- _____ Marion
- _____ Muscatine
- _____ Ottumwa
- _____ Sidney
- _____ Waukon

**Thursday June 8th
2-3:15 pm**

- _____ Des Moines