

**MINUTES OF THE SEPTEMBER 27, 2013 TELECONFERENCE MEETING
OF THE
WATERSHED IMPROVEMENT REVIEW BOARD**

Appointed Members in Attendance

Robert Ballou, Chairperson, Iowa Soybean Association
Dave Coppess, Agribusiness Association of Iowa
Jim Gillespie, Iowa Department of Agriculture and Land Stewardship (left the meeting 8:54 a.m.)
Susan Heathcote, Iowa Environmental Council
Steve Hopkins, Iowa Department of Natural Resources
David Johnson, State Senator
Carrie Keppy, Iowa Pork Producers
Carol Sweeting, Iowa Association of Water Agencies
Lisa Walters, Iowa Rural Water Association
Jane Weber, Conservation Districts of Iowa

Appointed Members Absent

Larry Alliger, Iowa Farm Bureau
Dennis Black, State Senator
Jarad Klein, State Representative
Todd Prichard, State Representative

Staff and Guests

Mary J. Baker, IDALS, Division of Soil Conservation
Jerry Neppel, IDALS, Division of Soil Conservation

Call to Order

The meeting of the Watershed Improvement Review Board (WIRB) was called to order at 8:30 a.m. on Friday, September 27, 2013, by Chairperson Ballou.

Approval of Agenda

Additions: WIRB Project Reports and Funding Requests

Item 7b – 9029-015 Otter Creek
Item 7c – 1233-015IJ Miller Creek
Item 7d – 1242-109 Lake Meyer

Deletion: Amendment Requests

Item 5G - Iowa Great Lakes

Motion 2013-267 *Moved by Gillespie and seconded by Hopkins to approve the amended agenda and the motion was unanimously approved.*

Approval of Meeting Minutes, August 7, 2013 and August 29, 2013

Motion 2013-268 *Moved by Heathcote and seconded by Sweeting to approve the August 7, 2013 and the August 29, 2013 meeting minutes and the motion was unanimously approved.*

Treasurers Report

Watershed Improvement Fund Iowa Infrastructure Account (D81) Revenue & Expenses -- Fiscal Year 2014 as of September 16, 2013

<u>Revenue Collected:</u>			
Intra State Transfers	SFY 2014		\$0.00
Animal Agriculture Compliance Fund Penalties	SFY 2014	\$	17,160.32
Watershed Improvement Fund Refunds	SFY2014	\$	943.50
7017-006 Little Clear Lake Watershed		\$ 943.50	
Interest	SFY2014		
June Interest		\$	1,127.41
July Interest			707.76
August Interest			739.84
September Interest			
October Interest			
November Interest			
December Interest			
January Interest			
February interest			
March Interest			
April interest			
May interest			
<hr/>			
Total Interest			<u>2,575.01</u>
Total Revenue Collected from July 1, 2013 through September 16, 2013			<u>20,678.83</u>

<u>Expenditures:</u>			
Intra State Transfers (Administrative Support in SFY 2014 originates from a different fund)		\$0.00	
WIRB Per Diem and Expenses		\$0.00	
Funding Requests Approved by Board: (8-7-13, 8-29-13)		<u>473,826.14</u>	
Total Expenditures from July 1, 2013 through September 16, 2013			<u>473,826.14</u>
Revenue minus Expenditures		\$	<u>(453,147.31)</u>
Fund Balance forward from FY 2013		\$	<u>3,469,405.65</u>
Fund Balance forward as of September 16, 2013		\$	<u><u>3,016,258.34</u></u>

Allocations and interest available less funds set aside for existing projects

Revenues			
Appropriations			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2012 and 2013		\$26,000,000.00	
	SFY 2014	\$0.00	
Animal Agriculture Compliance Fund Penalties	SFY 2014	\$	17,160.32
Interest Accrued			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2011, 2012 and 2013		\$1,314,386.93	
SFY2014 (to 9-16-13)	SFY 2014	\$2,575.01	
Total Revenue Collected through September 16, 2013			\$27,334,122.26
Expenses and Funds Set Aside			
Intra State Transfers (IDALS)			
State Fiscal Years 2006, 2007, 2008, 2009 and 2010		\$250,000.00	
WIRB Per Diem and expenses SFY 2009, 2010, 2011, 2012 and 2013		\$10,227.59	
WIRB Per Diem and expenses (paid by Treasurer)	SFY 2014	<u>\$0.00</u>	
Subtotal		\$260,227.59	
Funds Set Aside For Approved Projects			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2012 and 2013		\$26,930,274.56	
	SFY 2014	\$0.00	
Subtotal		\$26,930,274.56	
Total Expenses or Obligations			<u>\$27,190,502.15</u>
Funds Available as of September 16, 2013			<u><u>\$143,620.11</u></u>

**Watershed Improvement Fund
Revenue Bonds Capitals II Fund (DT4)
Revenue & Expenses
Fiscal Year 2014 as of September 16, 2013**

Revenue Collected:

Appropriations	SFY14	\$0.00
Watershed Improvement Fund Refunds		\$0.00
Total Revenue Collected from July 1, 2013 through September 16, 2013		\$0.00

Expenditures:

Funding Requests Approved by Board					
8/7/2013	SFY14	\$	168,025.00		
1015-009 Indian Creek Watershed	SFY14	\$	3,300.00		
Total Expenditures from July 1, 2013 through September 16, 2013					\$ 171,325.00
Revenue minus Expenditures					\$ (171,325.00)
Fund balance forward from SFY2013					\$ 528,812.00
Fund Balance as of September 16, 2013 (Treasurers Office)					\$ 357,487.00

Appropriations	SFY11	\$	2,000,000.00		
Total Funds Available					\$ 2,000,000.00
Expenses and Funds Set Aside					
Funds Set Aside For Approved Projects (7-23-2010 and 11-5-2010)	SFY11	\$	1,620,762.00		
(8-17-2012, 3-8-2013 and 5-10-2013)	SFY13	\$	230,203.00		
	SFY14				
Total Expenses or Obligations					\$ 1,850,965.00
Funds Available as of September 16, 2013					\$ 149,035.00

**Watershed Improvement Fund
(D70)
Revenue & Expenses
Fiscal Year 2014**

Revenue Collected:

Appropriations		\$ 3,000,000.00
Watershed Improvement Fund Refunds		\$ -
	\$ -	
 Total Revenue Collected from July 1, 2013 through September 16, 2013		 3,000,000.00

Expenditures:

Funding Requests Approved by Board	-	
Total Expenditures from July 1, 2013 through September 16, 2013	-	
Revenue minus Expenditures		\$ 3,000,000.00
Fund Balance forward from FY 2013		\$ -
Fund Balance as of September 16, 2013		<u>\$ 3,000,000.00</u>

Motion 2013-269 *Moved by Weber and seconded by Hopkins to approve the treasurers report and the motion was unanimously approved.*

Amendment Request

Project Name
9005-002 Silver Creek

Discussion

The applicant requests to transfer the following line items: \$500 from Travel and Training and \$706 from Supplies to Information and Education, and \$28,840 from Salary and Benefits and \$1,267 from Water and Sediment Basins to Terraces. The applicant is using EPA 319 funding for Salary and Benefits. The project is scheduled to end December 31, 2013.

Motion 2013-270 *Moved by Gillespie and seconded by Hopkins to approve the amendment request and the motion was unanimously approved.*

9014-010 Lytle Creek

The applicant requests a contract extension from December 31, 2013 to June 30, 2014.

Motion 2013-271 *Moved by Hopkins and seconded by Weber to approve the amendment request and the motion was unanimously approved.*

9029-015 Otter Creek

The applicant requests a thirty-day extension from September 30, 2013 to October 30, 2013 to submit the final report and review the final pay application.

Motion 2013-272 *Moved by Gillespie and seconded by Weber to approve the amendment request and the motion was unanimously approved.*

1114-006 Walnut Creek

The applicant requests to increase funding and conversion to I-JOBS funds. Unfortunately, this project is not a good fit for use of additional I-JOBS money as the applicant currently has an I-JOBS grant of \$200,000. Therefore, the amendment request cannot be approved.

Project Name

Discussion

Motion 2013-273 *Moved by Gillespie and seconded Hopkins by to approve the amendment request and the motion was not approved.*

Gillespie left the meeting 8:54 a.m.

1210-007 Central Park Lake

The applicant requests to increase funds and transfer practices to the I-JOBS agreement. The applicant has signed an amendment to use the I-JOBS funding for all of the practices. The design work by engineering by NRCS for the last structure will not be completed in time to use I-JOBS funding, so there may be another amendment in the future. This amendment is to adjust the grant agreement dollars. The wastewater treatment phase has been bid and will move to the construction phase within the next few weeks.

Motion 2013-274 *Moved by Heathcote and seconded by Sweeting to approve the amendment request and the motion was unanimously approved.*

1233-015IJ Miller Creek

The applicant requests to increase of practice funds from \$26,075 to \$51,075. The increase will enable the applicant to treat an additional 67 acres, reduce sediment delivery to Miller Creek by an additional 254 tons per year, and reduce phosphorus runoff by an additional 330 pounds per year.

Motion 2013-275 *Moved by Weber and seconded by Hopkins to approve the amendment request and the motion was unanimously approved.*

1228-013 Center Lake

The applicant requests a new line item and transfer of funds. This is a new practice line item.

Motion 2013-276 *Moved by Weber and seconded by Hopkins to approve the amendment request and the motion was unanimously approved.*

Final Reports

Project Name

Discussion

9006-003

Bear Creek Watershed

This project received MRBI funds six months after the WIRB approved the application. The ledger and report have minor errors. There is a total slippage is \$100,978 and WIRB will invoice the applicant to return the slippage.

Motion 2013-277 *Moved by Hopkins and seconded by Heathcote to approve the final report after Neppel makes the corrections and the motion was unanimously approved.*

WIRB Project Reports and Funding Requests

Project Name

Requested

Funded

Discussion

1221-0010

\$48,895

\$16,624

Rathbun Lake

The progress report should have been completed by June 30, and the only progress reported on is 3,800 feet of terraces being "sold". The terrace activity is not on the ledger or funding request form and no other practice activities are identified.

Motion 2013-278 *Moved by Coppess and seconded by Hopkins to approve the funding request for \$16,624 for line item terraces and the motion was unanimously approved.*

Motion 2013-279 *Moved by Heathcote and seconded by Hopkins to approve the progress report and the motion was*

Project Name	Requested	Funded	Discussion
9029-015 Otter Creek	\$160,957	\$152,455	<i>unanimously approved.</i> The POW was approved in June and the project is complete, awaiting final bills. The requested amount exceeds the 10% rule. Motion 2013-280 <i>Moved by Weber and seconded by Hopkins to approve the ledger and funding request and the motion was unanimously approved.</i>
1233-015IJ Miller Creek	\$25,000	\$25,000	The applicant requested funds at the August 7, 2013 meeting. This is the second request for this period. Motion 2013-281 <i>Moved by Hopkins and seconded by Weber to approve the ledger and funding request and the motion was unanimously approved.</i>
1242-109 Lake Meyer	\$61,070	\$0	The applicant did not submit a plan of work and it is requesting more than 90% of the grant agreement amount. The Board decided not to take any action on the funding request: The Board instructed Neppel to have the applicant submit a plan of work.

Capital Revenue Bonds II (I-JOBS) Reallocation Discussion

Neppel reviewed the Capital Revenue Bonds II (I-JOBS) WIRB Parameters and project spreadsheet showing possible funds to be returned to WIRB and possible projects to utilize I-JOBS funds.

Administrative Update

The technical reviewers for next RFA are Matt Helmers, Tom Isenhardt, Wayne Petersen, Dan Olson, and Marty Adkins.

Larry Alliger resigned from the Board and Farm Bureau is looking for a replacement. Farm Bureau asked WIRB to provide a board member job description. Board members should submit comments on the job description to Neppel.

The administrative rules are finalized and published.

The Board does not want to review RFA applications that do not meet the minimum criteria. There is a legislative requirement that \$1.5 million be set aside for applications with a nutrient strategy goal identified.

Jake Hansen accepted the Water Bureau Chief position and is starting on September 30, 2013.

Adjournment

Motion 2013-282 *Moved Hopkins and seconded by Weber to adjourn the meeting at 9:54 a.m.*



Robert Ballou, Chair
Watershed Improvement Review Board

Mary J. Baker, Minutes Recorder for the
Watershed Improvement Review Board