

**MINUTES OF THE JUNE 27, 2014
OF THE
WATERSHED IMPROVEMENT REVIEW BOARD MEETING
TELECONFERENCE**

Appointed Members in Attendance

Robert Ballou, Chairperson, Iowa Soybean Association
Dave Coppess, Agribusiness Association of Iowa (Left the meeting at 9:15 a.m.)
Larry Gullett, Iowa Association of County Conservation Boards
Jake Hansen, IDALS, Division of Soil Conservation
Susan Heathcote, Iowa Environmental Council
Steve Hopkins, Iowa Department of Natural Resources
Carrie Keppy, Iowa Pork Producers
Carol Sweeting, Iowa Association of Water Agencies (Joined the meeting at 8:45 a.m.)
Jane Weber, Conservation Districts of Iowa

Appointed Members Absent

Dennis Black, State Senator
David Johnson, State Senator
Jarad Klein, State Representative
Todd Prichard, State Representative
Greg Rinehart, Iowa Farm Bureau
Lisa Walters, Iowa Rural Water Association

Staff and Guests

Mary J. Baker, IDALS, Division of Soil Conservation
Jerry Neppel, IDALS, Division of Soil Conservation

Call to Order

The meeting of the Watershed Improvement Review Board (WIRB) was called to order at 8:32 a.m. on Friday, June 27, 2014, by Chairperson Ballou.

Approval of Agenda

Addition:

9)d. 1014-008 Walnut Creek final report

Motion 2014-57 *Moved by Hopkins and seconded by Heathcote to approve the revised Agenda and the motion was unanimously approved.*

Approval of the May 13, 2014 Meeting Minutes

Motion 2014-58 *Moved by Hopkins and seconded by Hansen to approve the meeting minutes and the motion was unanimously approved.*

Approval of Treasurers Report

Watershed Improvement Fund Iowa Infrastructure Account (081) Revenue & Expenses -- Fiscal Year 2014 as of June 18, 2014

<u>Revenue Collected:</u>			
Intra State Transfers	SFY 2014		\$0.00
Animal Agriculture Compliance Fund Penalties	SFY 2014	\$	105,770.37
Watershed Improvement Fund Refunds	SFY2014	\$	849,490.61
8005-002 Silver Lake Project complete		\$	14,663.74
9009-008 Lost Creek Watershed - recall			136,602.33
1202-002 Upper Otter Creek - recall			4,000.00
9019-011 Rathbun Lake Watershed - recall			128,503.71
1114-006 Walnut Creek - recall			48,271.75
1221-010 Rathbun Lake - recall			16,624.00
1103-002 Rathbun Lake Watershed - recall			19,842.65
9005-002 Silver Creek - recall			56,122.43
1240-017 Little Bear Creek Watershed - recall			13,328.00
1231-014 Twelve Mile Creek Lake Watershed - recall			38,225.00
1112-004 Price Creek Watershed - recall			5,743.75
1243-020 Fox River - recall			32,842.12
9020-012 Fox River - recall			81,601.50
1204-003 North Fork Maquoketa - recall			7,060.30
6033-015 Fox River - recall			594.75
1202-002 Upper Otter Creek - recall			21,947.88
9007-004 Upper Buffalo Creek Watershed - recall			39,374.97
7017-006 Little Clear Lake Watershed - recall			943.50
9006-003 Bear Creek Watershed			52,527.82
1209-006 Waterloo Creek Watershed - recall			21,870.41
1201-001 Sands Timber Watershed - recall			50,000.00
1224-012 Compentine Creek Watershed - recall			48,800.00
Interest			
June Interest (Deposited in SYF2013)	SFY13	\$	1,127.41
July Interest (Deposited in SYF2013)			707.76
August Interest (Deposited in SYF2013)			739.84
September Interest	SFY14		438.79
October Interest			924.44
November Interest			1,065.44
December Interest			856.96
January Interest			789.68
February Interest			415.70
March Interest			214.00
April Interest			724.76
May Interest			505.68
Total Interest			<u>8,510.46</u>
Total Revenue Collected from July 1, 2013 through June 18, 2014			<u>\$963,771.44</u>
<u>Expenditures:</u>			
Intra State Transfers (Administrative Support in SFY 2014 originates from a different fund)			\$0.00
WIRB Per Diem and Expenses			\$0.00
Funding Requests Approved by Board: (8-7-13, 8-29-13, 9-27-2013, 11-8-2013, 1-29-2014)			744,654.64
Funds Expended since procedure change			116,113.06
Total Expenditures from July 1, 2013 through June 18, 2014			<u>\$860,767.70</u>
Revenue minus Expenditures			<u>\$103,003.74</u>
Fund Balance forward from FY 2013			<u>\$ 3,469,405.65</u>
Fund Balance forward as of June 18, 2014			<u>\$3,572,409.39</u>

Allocations and interest available less funds set aside for existing projects

Revenues			
Appropriations			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2012 and 2013		\$	26,000,000.00
	SFY 2014	\$	-
Animal Agriculture Compliance Fund Penalties	SFY 2013	\$	75,440.03
	SFY 2014	\$	105,770.37
Interest Accrued			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2011, 2012 and 2013		\$	1,441,995.10
SFY2014 (to 6/18/14)	SFY 2014	\$	5,935.45
Total Revenue Collected through June 18, 2014			<u>\$ 27,629,140.95</u>
Expenses and Funds Set Aside			
Intra State Transfers (IDALS)			
State Fiscal Years 2006, 2007, 2008, 2009 and 2010		\$	250,000.00
WIRB Per Diem and expenses SFY 2009, 2010, 2011, 2012 and 2013		\$	10,227.59
WIRB Per Diem and expenses (paid by Treasurer)	SFY 2014	\$	-
Subtotal		\$	<u>260,227.59</u>
Funds Set Aside For Approved Projects			
State Fiscal Years 2006, 2007, 2008, 2009, 2010, 2012 and 2013		\$	26,175,113.95
	SFY 2014	\$	-
Subtotal		\$	<u>26,175,113.95</u>
Total Expenses or Obligations			<u>\$ 26,435,341.54</u>
Funds Available as of June 18, 2014			<u>\$ 1,193,799.41</u>

**Watershed Improvement Fund
Revenue Bonds Capitals II Fund (DT4)
Revenue & Expenses
Fiscal Year 2014 as of June 18, 2014**

Revenue Collected:

Appropriations	SFY14		\$0.00
Watershed Improvement Fund Refunds	SFY14		\$275,635.74
1233-015IJ Miller Creek Watershed -- recall		\$ 42,048.03	
1014-008 Walnut Creek Watershed -- recall		\$ 2,980.71	
1004-002 Rathbun Lake Watershed -- recall		\$ 32,583.36	
9018-011IJ Rathbun Lake Watershed -- recall		\$ 17,237.52	
1245-021IJ West Tarkio River --recall		\$ 36,975.71	
1016-010 Iowa Great Lakes Targeted Watershed -- recall		\$ 55,968.51	
1241-018IJ Swan Lake Watershed--recall		\$ 15,000.00	
1012-007 Yellow River Headwaters--recall		\$ 69,758.33	
1017-011 Tuttle Lake Watershed		\$ 3,083.57	
Total Revenue Collected from July 1, 2013 through June 18, 2014			\$275,635.74

Expenditures:

Funding Requests Approved by Board			
8/7/2013, 9/27/13	SFY14	\$ 193,025.00	
1015-009 Indian Creek Watershed	SFY14	\$ 3,300.00	
1011-006 Competine Creek Watershed	SFY14	\$ 19,151.48	
1008-003 White Oak Lake Watershed	SFY14	\$ 7,119.00	
1003-001 Williamson Pond	SFY14	\$ 2,317.66	
1022-013 Dry Run Creek Watershed	SFY14	\$ 4,840.00	
Funds Expended since procedure change	SFY14	\$ 51,428.59	
Correction of Prior Year Entry		\$ (2,991.18)	
Total Expenditures from July 1, 2013 through June 18, 2014			\$ 278,190.55
Revenue minus Expenditures			\$ (2,554.81)
Fund balance forward from SFY2013			\$ 528,812.00
Fund Balance as of June 18, 2014 (Treasurers Office)			\$ 526,257.19

Appropriations	SFY11	\$ 2,000,000.00	
Total Funds Available			\$ 2,000,000.00
Expenses and Funds Set Aside			
Funds Set Aside For Approved Projects (7-23-2010 and 11-5-2010)	SFY11	\$ 1,613,350.39	
(8-17-2012, 3-8-2013 and 5-10-2013)	SFY13	\$ 211,183.71	
(9-9-2013, 10-1-2013)	SFY14	\$ 116,106.00	
Total Expenses or Obligations			\$ 1,940,640.10
Funds Available as of June 18, 2014 (not allocated to any project)			\$ 59,359.90

**Watershed Improvement Fund
(D70)
Revenue & Expenses
Fiscal Year 2014 through June 18, 2014**

Revenue Collected:

Appropriations	\$ 3,000,000.00
Watershed Improvement Fund Refunds	\$ -
	\$ -
Total Revenue Collected from July 1, 2013 through June 18, 2014	3,000,000.00

Expenditures:

Funding Requests Approved by Board 1/29/2014	\$ 22,500.00
Funds Expended since procedure change	13,732.71
Total Expenditures from July 1, 2013 through June 18, 2014	\$ 36,232.71
Revenue minus Expenditures	\$ 2,963,767.29
Fund Balance forward from FY 2013	\$ -
Fund Balance as of June 18, 2014	<u>\$ 2,963,767.29</u>

Appropriations	SFY14	\$ 3,000,000.00
Total Funds Available		\$ 3,000,000.00
Expenses and Funds Set Aside		
Funds Set Aside For Approved Projects (11-8-2013)	SFY14	\$ 2,307,554.00
Total Expenses or Obligations		<u>\$ 2,307,554.00</u>
Funds Available as of June 18, 2014		<u>\$ 692,446.00</u>

WIRB Summary

D81 Funds Available as of June 18, 2014	1,193,799.41
DT4 Funds Available as of June 18, 2014	59,359.90
D70 Funds Available as of June 18, 2014	692,446.00
Total Available Funds	<u>\$ 1,945,605.31</u>

Projects Beginning 7/1/14 (Funding Source TBD):

1323-011 Little Lick Creek Watershed	270,762.00
1325-012 Lake Miami Watershed	150,835.58
1328-013 Miller Creek Watershed	213,836.00
1330-014 Rapid Creek Watershed	247,650.00
1331-015 Walnut Creek Watershed	300,000.00
1335-016 Hickory Grove Lake Watershed	223,095.00
Total	<u>\$ 1,406,178.58</u>
Remaining Unobligated Balance	<u>\$ 539,426.73</u>

Sweeting joined the meeting at 8:45 a.m.

Hopkins asked to correct the last line in the D70 account from "Remaing" to "Remaining".

Hansen asked about the large increase in the D81 account from the last Treasurer's Report. Neppel will review the report details and will report back to the Board.

Motion 2014-59 Moved by Heathcote and seconded by Hopkins to file the treasurers reports and the motion was unanimously approved.

Eligibility of Food and Refreshments for Reimbursement with WIRB Funds

Applicants must obtain prior approval from the WIRB administrator to provide food and refreshments at public information and outreach meetings in order to be eligible for reimbursement. The applicant must provide the WIRB administrator with the nature of the meeting, size of the audience, and explanation for extenuating circumstances to have food and refreshments served. Neppel will contact the WIRB Chairperson for approval of costs greater than the Iowa Department of Administrative Services employee reimbursement policy. Applicants are encouraged to acquire food and refreshments through partners.

Motion 2014-60 *Moved by Hansen and seconded by Hopkins to approve reimbursement for food and refreshments as an allowable WIRB expense under the information and education line item in extenuating circumstances. In order to receive reimbursement, the applicant must receive prior approval from the WIRB administrator to incur the cost. The estimated cost should not exceed the reimbursement rates allowed for Board members. The motion was unanimously approved.*

I-JOBS Funds Utilization

WIRB will to utilize all of the I-JOBS funding through eligible expenditures incurred from current contracts (without making contracts adjustments). Projects with incomplete practices will submit reports on expenditures incurred to date.

1325-012 Lake Miami Revised Budget and Plan of Work

WIRB approved \$150,835 and requested the applicant submit a revised budget reflecting the approved amount. The revised budget and abbreviated plan of work was reviewed by the Board. The renovated dam outlet structure is already constructed and was not included in the budget. The quote for shoreline riprapping was greater than the applicant anticipated and it is reflected in the revised budget.

Coppess left the meeting at 9:15 a.m.

Motion 2014-61 *Moved by Heathcote and seconded by Hopkins to approve the revised budget and plan of work and the motion was unanimously approved.*

Amendment Requests

Project Name	Discussion
1240-017 Little Bear Creek	The assessment indicated sediment control was needed in the rural landscape and rainscape practices are needed in the urban portion of the project. There was little participant interest in the grade stabilization structures because of cost. The applicant is increasing water sediment control basins from 11 to 24 and decreasing grade stabilization structures from 3 to 1. Motion 2014-62 <i>Moved by Heathcote and seconded by Weber to approve the amendment request and the motion was unanimously approved.</i>

Final Reports

Project Name	Discussion
8005-002 Silver Lake	Hansen reviewed the project paperwork and identified eligible expenses. The tables on page 3 indicate the final expenses and the remaining advanced funds were returned to WIRB. Motion 2014-63 <i>Moved by Hansen and seconded by Weber to approve the final report, and the motion was unanimously approved.</i>
9032-017 Miller Creek	This project has received various amendments to extend and transfer funds between line items. The project area has a new project beginning July 1. There is an I-JOBS project on Miller Creek that is ending June 30, 2014. Motion 2014-64 <i>Moved by Weber and seconded by Hansen to approve the final report, and the motion was unanimously approved.</i>
1245-021IJ West Tarkio	The project funding was split between I-JOBS and WIRB. The final report is for the I-JOBS portion of the project. The applicant will continue using the same ledger to complete the project under the WIRB funding portion.

	Motion 2014-65 <i>Moved by Hansen and seconded by Hopkins to approve the final report and to transfer funds to the infrastructure account for this project, so the total funding remains \$100,000 between I-JOBS and the WIRB infrastructure accounts. The motion was unanimously approved.</i>
1014-008 Walnut Creek	This is a final report implemented through use of I-JOBS funds. There is a WQI targeted demonstration area adjacent to the project area. Motion 2014-66 <i>Moved by Hansen and seconded by Hopkins to approve the final report, and the motion was unanimously approved.</i>

Administrative Update

Tour – July 8 and 9. Neppel will send out contact information for Kings Point Resort to make motel reservations. The bus will leave at 11:30 on July 8.

Agreements are written on four of the six contracts for the March RFA approved projects.

Fluvial Geomorphology Assessments – Neppel is in contact with Bill Kalishek, IDNR, who will help collect and analyze information necessary for the applicants in order for the Board to be assured the assessments are complete. Waterloo Creek and Yellow River are required to complete the fluvial geomorphology assessments.

Hansen attended an Iowa Rivers Revival (iowarivers.org) meeting and the organization has been awarded \$80,000 from the McKnight Foundation to be used for information and outreach. The meeting attendees showed interest in either partnering with our Board or we can extend an invitation from our Board to receive technical training on stream stabilization.

Appropriation

The cuts in the appropriation were due to lower than anticipated revenues. The WIRB appropriation was part of the Standings Appropriations Bill 2363 and the entire Bill was vetoed. Other Iowa Division of Soil Conservation approved appropriations were \$6.75 million for cost-share, \$4.4 for WQI, \$900,000 for WSPF, \$1 million for CREP, \$650,000 Integrated Farm Livestock Management, and \$1 million for CRP. Our portion of the REAP account approximately 20% of \$16 million. The two programs on hold are WIRB and the ag drainage well programs. The SSCC met last week to put together budget recommendations for next year. The SSCC recommended restoring those funds.

Officer Elections

Motion 2014-67 *Moved by Heathcote and seconded by Sweeting to nominate Jane Weber as Chairperson, and the motion was unanimously approved.*

Motion 2014-68 *Moved by Sweeting and seconded by Gullett to nominate David Coppess as Vice-Chairperson, and the motion was unanimously approved.*

The Board members thanked Ballou for his leadership and serving as Chairperson.

Adjourn

Motion 2014-69 *Moved by Heathcote and seconded by Hopkins to adjourn the meeting at 10:19 a.m.*



Robert Ballou, Chair
Watershed Improvement Review Board

Mary J. Baker, Minutes Recorder for the
Watershed Improvement Review Board