

**MINUTES OF THE JUNE 18, 2015  
WATERSHED IMPROVEMENT REVIEW BOARD MEETING  
TELECONFERENCE**

**Appointed Members in Attendance**

Jane Weber, Chairperson, Conservation Districts of Iowa  
Bruce Bearinger, State Representative (Joined meeting at 8:50 a.m.)  
Dennis Bogaards, Iowa Soybean Association  
Larry Gullett, Iowa Association of County Conservation Boards  
Rita Hart, State Senator  
Susan Heathcote, Iowa Environmental Council  
Steve Hopkins, Iowa Department of Natural Resources (Left meeting at 9:28 a.m.)  
Carrie Keppy, Iowa Pork Producers (Joined meeting at 8:50 a.m.)  
Carol Sweeting, Iowa Association of Water Agencies  
Molly Toot, Agribusiness Association of Iowa  
Lisa Walters, Iowa Rural Water Association  
Curt Zingula, Iowa Farm Bureau

**Appointed Members Absent**

Jake Hansen, IDALS, Division of Soil Conservation and Water Quality  
David Johnson, State Senator  
Jarad Klein, State Representative

**Staff and Guests**

Mary J. Baker, IDALS, Division of Soil Conservation and Water Quality  
Jerry Neppel, IDALS, Division of Soil Conservation and Water Quality  
Deb Kozel, Legislative Services Agency

**Call to Order**

The meeting of the Watershed Improvement Review Board (WIRB) was called to order at 8:32 a.m., on Thursday, June 18, 2015, by Chairperson Weber.

**Approval of Agenda**

**Motion 2015-49** *Moved by Heathcote and seconded by Hopkins to approve the agenda and the motion was unanimously approved.*

**Approval of April 17, 2015 Meeting Minutes**

**Motion 2015-50** *Moved by Bogaards and seconded by Hopkins to approve the April 17, 2014 meeting minutes and the motion was unanimously approved.*

**Approval of Treasurers Report**

**Watershed Improvement Fund  
Iowa Infrastructure Account (Appr D81)  
Statement of Revenues, Expenditures, and Change in Fund Balance - May 2015**

Fund Cash Balance - April 30, 2015		3,267,164.81
 <b><u>Revenues</u></b>		
Intra State Transfers - New Appropriation	-	
Animal Agriculture Compliance Fund Penalties	13,144.77	
Interest	719.54	
Refunds		
None	-	
Total Refunds	-	
<b>TOTAL REVENUES</b>		<b>13,864.31</b>
 <b><u>Expenditures</u></b>		
Intra State Transfers	-	
WIRB Per Diem and Expenses	-	
Project Expenses	35,189.35	
<b>TOTAL EXPENDITURES</b>	<b>35,189.35</b>	
 Change in Fund Balance		 <b>(21,325.04)</b>
 Fund Cash Balance - May 31, 2015		 <b>\$ 3,245,839.77</b>

**Watershed Improvement Fund  
Iowa Infrastructure Account (Appr D81)  
Unobligated Funds Available as of June 17, 2015  
*(Amounts are for the entire life of the program)***

Total Revenues	27,772,810.38	
<i>(Includes Appropriations, Interest, and Animal Ag Compliance Fund Penalties)</i>		
Transfers to IDALS-DSC for Admin	(250,000.00)	
WIRB Board Per Diem and Expenses	(12,793.72)	
Projects Awarded and Funds Obligated	(27,415,854.31)	
 <b>Unobligated Funds Available as of June 17, 2015</b>		 <b>\$ 94,162.35</b>

**Watershed Improvement Fund  
Appropriation D70  
Statement of Revenues, Expenditures, and Change in Fund Balance - May 2015**

Fund Cash Balance - April 30, 2015		2,656,942.69
 <b><u>Revenues</u></b>		
Refunds		
None	-	
Total Refunds	-	
TOTAL REVENUES		-
 <b><u>Expenditures</u></b>		
Project Expenses	12,361.86	
TOTAL EXPENDITURES		12,361.86
 Change in Fund Balance		 (12,361.86)
 Fund Cash Balance - May 31, 2015		 <u>\$ 2,644,580.83</u>

**Watershed Improvement Fund  
Appropriation D70  
Unobligated Funds Available as of June 17, 2015  
*(Amounts are for the entire life of the program)***

Total Appropriations		3,000,000.00
 Projects Awarded and Funds Obligated		 (3,000,000.00)
 Unobligated Funds Available as of June 17, 2015		 <u>\$ -</u>

**Motion 2015-51** Moved by Gullett and seconded by Sweeting to file the treasurers report and the motion was unanimously approved.

**Update on Latest Round of Eight Funded Projects**

All contracts are fully executed. Six plans of work were submitted and Neppel will follow up with two applicants who need to submit plans of work. 1407-003 University Branch/Dry Run Creek - The applicant is in the project planning and preparation phase and construction is planned for next year.

**Amendments**

<b>Project Name</b>	<b>Discussion</b>
1202-002 Upper Otter Creek  <b>Bearinger and Keppy joined the meeting at 8:50 a.m.</b>	<p>The applicant has not completed the paperwork necessary for the amendment but submitted a letter. The applicant requests to transfer \$12,500 from Animal Waste Control Structures to Waterway due to lack of interest from producers. The applicant has identified three producers who are interested in installation of waterways. The waterways will reduce sediment delivery by approximately 424 tons per year. The cost for three waterways is \$4,630 and the applicant will pursue other producers to utilize the remaining waterway line item funding.</p> <p><b>Motion 2015-52</b> <i>Moved by Heathcote and seconded Hopkins to approve the amendment, pending submission of the necessary paperwork to complete the amendment request, and the motion was unanimously approved.</i></p>
1335-016 Hickory Grove Lake	<p>The applicant requests an amendment to change the bioreactor to saturated stream buffer. A saturated stream buffer requires less restricted acreage, there is less maintenance for the producer, and the annual nitrogen reduction amount is comparable. The WIRB contribution will not change: any cost increase will be paid by the County Conservation Board.</p> <p><b>Motion 2015-53</b> <i>Moved by Gullett and seconded by Keppy to approve the amendment and the motion was unanimously approved.</i></p>

**Final Report**

<b>Project Name</b>	<b>Discussion</b>
1208-005 North Raccoon Watershed	<p>WIRB funded the staff, education and information activities of this project. The applicant used Mississippi River Basin Initiative funding to install practices. Pollutant calculations were not done until recently.</p> <p><b>Motion 2015-54</b> <i>Moved by Hopkins and seconded by Bogaards to approve the final report and the motion was unanimously approved.</i></p>

**Progress Report**

<b>Project Name</b>	<b>Discussion</b>
9008-005 Hewitt Creek	<p>The applicant submitted the July to December 2014 progress report and the project coordinator is completing the final report. Neppel is holding 50 expense vouchers until the final report is approved. These expenses need to be paid in this fiscal year which ends June 30, 2015. The contract expired December 2014 and there is approximately \$25,669.39 in slippage.</p> <p><b>Motion 2015-55</b> <i>Moved by Heathcote and seconded by Walters to approve the progress report and to allow Neppel to submit the 50 expense vouchers <b>if</b> the final report is acceptable, and the motion was unanimously approved.</i></p>

**Administrative Update**

The WIRB RFA document revisions and setting the next RFA date were discussed.

Neppel informed WIRB of the new process for applicants requesting salary and health benefits and he will send the information to each project contact.

**Hopkins left the meeting at 9:28 a.m.**

Thirty-six applications were submitted for the Water Quality Initiative and Urban Practices RFA and approximately nine projects received funding.

**Next Meeting(s)**

Neppel will send out a Doodle Poll for future meeting dates.

**Adjourn**

**Motion 2015-56** *Moved by Walters and seconded by Toot to adjourn the meeting at 9:45 a.m. and the motion was unanimously approved.*

  
Jane Weber, Chairperson  
Watershed Improvement Review Board

  
Mary J. Baker, Minutes Recorder for the  
Watershed Improvement Review Board