

**MINUTES OF THE JULY 24, 2015
WATERSHED IMPROVEMENT REVIEW BOARD MEETING
TELECONFERENCE**

Appointed Members in Attendance

Jane Weber, Chairperson, Conservation Districts of Iowa
Bruce Bearinger, State Representative
Jake Hansen, IDALS, Division of Soil Conservation and Water Quality
Susan Heathcote, Iowa Environmental Council
Carol Sweeting, Iowa Association of Water Agencies
Lisa Walters, Iowa Rural Water Association
Curt Zingula, Iowa Farm Bureau

Appointed Members Absent

Dennis Bogaards, Iowa Soybean Association
Larry Gullett, Iowa Association of County Conservation Boards
Rita Hart, State Senator
Steve Hopkins, Iowa Department of Natural Resources
David Johnson, State Senator
Jarad Klein, State Representative
Carrie Keppy, Iowa Pork Producers
Molly Toot, Agribusiness Association of Iowa

Staff and Guests

Mary J. Baker, IDALS, Division of Soil Conservation and Water Quality
Jerry Neppel, IDALS, Division of Soil Conservation and Water Quality

Call to Order

The meeting of the Watershed Improvement Review Board (WIRB) was called to order at 8:47 a.m., on Friday, July 24, 2015, by Chairperson Weber.

Approval of Agenda

Neppel requested the following additions:
Amendments: 1228-013 Iowa Great Lakes - Center Lake and 1243-020 Fox River
Final Reports: 1228-013 Iowa Great Lakes – Center Lake

Motion 2015-57 Moved by Walters and seconded by Sweeting to approve the amended agenda and the motion was unanimously approved.

Approval of June 18, 2015 Meeting Minutes

Motion 2015-58 Moved by Heathcote and seconded by Walters to approve the June 18, 2015 meeting minutes and the motion was unanimously approved.

Approval of Treasurers Report

**Watershed Improvement Fund
Iowa Infrastructure Account (Appr D81)
Statement of Revenues, Expenditures, and Change in Fund Balance - June 2015**

Fund Cash Balance - May 31, 2015		3,245,839.77
 <u>Revenues</u>		
Intra State Transfers - New Appropriation		
Animal Agriculture Compliance Fund Penalties	10,287.00	
Interest	1,632.28	
Refunds		
None		
Total Refunds	<u> </u>	
TOTAL REVENUES		11,919.28
 <u>Expenditures</u>		
Intra State Transfers		
WIRB Per Diem and Expenses		
Project Expenses	<u>94,394.14</u>	
TOTAL EXPENDITURES		94,394.14
 Change in Fund Balance		 <u>(82,474.86)</u>
Fund Cash Balance - June 30, 2015		\$ 3,163,364.91

**Watershed Improvement Fund
Iowa Infrastructure Account (Appr D81)
Unobligated Funds Available as of July 16, 2015
*(Amounts are for the entire life of the program)***

Total Revenues		27,797,357.31
<i>(includes Appropriations, Interest, and Animal Ag Compliance Fund Penalties)</i>		
Transfers to IDALS-DSC for Admin		(250,000.00)
WIRB Board Per Diem and Expenses		(12,793.72)
Projects Awarded and Funds Obligated		<u>(27,414,833.24)</u>
Unobligated Funds Available as of July 16, 2015		\$ 119,730.35

**Watershed Improvement Fund
Appropriation D70
Statement of Revenues, Expenditures, and Change in Fund Balance - June 2015**

Fund Cash Balance - May 31, 2015		2,644,580.83
 <u>Revenues</u>		
Refunds		
None		
Total Refunds		
TOTAL REVENUES		
 <u>Expenditures</u>		
Project Expenses	56,641.93	
TOTAL EXPENDITURES	56,641.93	
Change In Fund Balance		(56,641.93)
Fund Cash Balance - June 30, 2015		\$ 2,587,938.90

**Watershed Improvement Fund
Appropriation D70
Unobligated Funds Available as of July 16, 2015
*(Amounts are for the entire life of the program)***

Total Appropriations		3,000,000.00
Projects Awarded and Funds Obligated		(3,000,000.00)
Unobligated Funds Available as of July 16, 2015		\$ "

Motion 2015-59 Moved by Hansen and seconded by Zingula to file the treasurers report and the motion was unanimously approved.

Amendments

Project Name	Discussion
1302-002 Clear Creek Watershed	<p>The applicant requests a contract extension date of June 30, 2016 and to change line item titled "Hydro-mulch For Final Stabilization" to "Erosion Control Matting".</p> <p>Motion 2015-60 <i>Moved by Hansen and seconded by Heathcote to approve the amendment and the motion was unanimously approved.</i></p>
1304-003 Honey-Lindsey-Allison Creeks	<p>The applicant is requesting \$68,000 for salary and benefits, in addition to the original agreement amount. Neppel recommended the Board deny the request, as not to set a precedent for future requests. The part-time coordinator left the position and the additional amount will be used to fund a higher paid, full-time coordinator who will manage 15 new and 9 incomplete contracts. Other contributing partners are MRBI, DNR and landowners.</p> <p>Motion 2015-61 <i>Moved by Hansen and seconded by Walters to deny the amendment and the motion was unanimously approved.</i></p>
1228-013 Iowa Great Lakes - Center Lake	<p>The applicant requests to transfer funds among line items. There was a change in tools used to estimate reductions, and the numbers shown now are more accurate based on the urban location of the practices.</p> <p>Motion 2015-62 <i>Moved by Hansen and seconded by Sweeting to approve the amendment and the motion was unanimously approved.</i></p>
1243-020 Fox River	<p>The applicant requests the contract completion date be changed from August 31, 2015 to December 31, 2015, due to bad weather. There are obligated funds for grade stabs and terraces.</p> <p>Motion 2015-63 <i>Moved by Hansen and seconded by Zingula to approve the amendment and the motion was unanimously approved.</i></p>

Final Report

Project Name	Discussion
7024-009 Volunteer Creek Watershed	<p>This report does not include information on the entire project, rather it ends with the completion of the WIRB portion. Neppel will request the applicant include activities after the WIRB portion ended to the finished project and submit additional detail.</p> <p>Motion 2015-64 <i>Moved by Heathcote and seconded by Walters to approve the final report after the submission of additional detail and the motion was unanimously approved.</i></p>
9008-005 Hewitt Creek Watershed	<p>This project has \$25,000 in unspent funds. There were 50 unapproved expense vouchers placed on hold until the final report was submitted. The report is acceptable.</p> <p>Motion 2015-65 <i>Moved by Hansen and seconded by Walters to approve the final report and the motion was unanimously approved.</i></p>
9014-010 Lytle Creek Watershed	<p>This project is the unsewered community, Leisure Lake. The final payment was released.</p> <p>Motion 2015-66 <i>Moved by Walters and seconded by Sweeting to approve the final report and the motion was unanimously approved.</i></p>

Project Name	Discussion
1228-013 Iowa Great Lakes -- Center Lake	<p>The report is acceptable.</p> <p>Motion 2015-67 <i>Moved by Hansen and seconded by Heathcote to approve the final report and the motion was unanimously approved.</i></p>

Administrative Update

- 1 NRCS engineering requests are causing delays in some of the projects.
- 2 1243-020 Fox River will submit a request for an extension. Other projects may also submit request this fall.
- 3 Staff turnover is causing delays in our projects.
- 4 Paperwork and receipts for expenses incurred prior to June 30, 2015 are due to Neppel immediately.
- 5 Neppel requested the Board send him with meeting information so he may update and distribute the meeting list.
- 6 Hansen informed the Board the Mahaska SWCD secretary was found guilty and the Board will receive an update on the restitution plan at a later time.

Next Meeting(s)

September 25, 2015 - Fall field and project tour or teleconference.

Adjourn

Motion 2015-68 *Moved by Hansen and seconded by Walters to adjourn the meeting at 9:44 a.m. and the motion was unanimously approved.*



Jane Weber, Chairperson
Watershed Improvement Review Board



Mary J. Baker, Minutes Recorder for the
Watershed Improvement Review Board