

DOOLEY AML Reclamation Project
Pre-Bid Meeting Notes
March 28, 2014, 10:00 AM
Libertyville Community Center, Libertyville, Iowa

Introduction:

1. Judie Krebsbach, DSC Project Coordinator for the Project opened the meeting and introduced other attending:

Michael Bourland, DSC, engineer for the project
TJ Mathis, Van Buren County NRCS District Conservationist
Dave Barrett, Van Buren County Engineer
Marvin Philips, project landowner
Detra Dettmann, Pathfinders RC&D executive director

2. The Dooley AML Reclamation Project is funded by monies obtained through the Abandoned Mine Land Reclamation Grant provided by the U.S. Office of Surface Mining. These monies are generated by a fee which is charged on every ton of coal which is mined. A partnership including Pathfinders RC&D and Davis SWCD are providing funds through the Watershed Cooperative Agreement Program (WCAP).
3. It is the responsibility of the bidder to examine all Contract Documents and to make a personal examination of the job site and the physical conditions which may affect performance under contract. Before submitting a bid, prospective bidders must be certain all documents have been completed properly. Failure to complete and sign all documents and to comply with the following requirements may cause the bid not to be read.

Krebsbach reviewed other projects which are planned to be bid in 2013 and 2014.

Potentially more projects during late summer Van Buren, Marion, Mahaska, and Wapello Counties

Bidder's Qualifications: See Document B, Instructions to Bidders
All Bidders shall meet the following qualifications:

1. Contractors are required to be prequalified for grading work over \$100,000 by the Iowa Department of Transportation.
2. Contractors must be registered with the Iowa Division of Labor.
3. Contractors shall, upon request of the Division, submit a statement of Bidder's qualifications including experience, equipment, personnel, and financial ability to perform the work.
4. Contractors shall not be debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving federal funds.

Obtaining Bid Documents:

A website has been developed for this project that includes an electronic copy of all of the bidding documents. These include:

Document A – Notice to Bidders
Document B – Instruction to Bidders
Document C – Proposal and Schedule of Prices
Document D – Bid Bond Form
Document F – Targeted and Small Business Enterprise Reporting Form
Document N – General Conditions

The website also contains the Construction Specifications, the Supplemental Specifications developed by the engineer and the Construction Plans developed by the engineer. Contractor is responsible for downloading and printing the bid documents. Bid books and drawings prepared by DSC and/or the consultant will not be provided except to contractor awarded the project. Other contract forms will be provided after bidding to the lowest successful bidder (See Section 11). The documents on this website can be viewed or printed by those interested in the project.

In order to be added to the plan holders list, the interested party must contact the engineer by phone, fax, letter, or e-mail. Those listed as a plan holder will receive meeting minutes, any and all addenda and an updated plan holders list. The website will NOT be updated with the meeting minutes, plan holders list, and any addenda. These must be received directly from the Engineer or Division.

Method of Bidding:

Except a few lump sum items, this is essentially a unit price contract and bidders shall submit unit price bids as required for the work items covered by the specifications. Prices shall cover complete work and include all costs incidental unless otherwise indicated. The base bid includes all items 1 through 32. If work is added to the contract which is not covered by a bid price set forth in the Proposal and Schedule of Prices (Document C), a Change Order will be issued. If additional work requires a time extension, a Contract Amendment will be issued.

Bid Due Date Is April 11, 2014, 3:00 p.m. local time.

Submission of Bids and Bid Security:

- The bid shall be signed by a legally authorized representative of the bidder.
- The bid security shall be placed in a separate No. 10 envelope attached to the larger envelope containing the bid.
- Only the Proposal and Schedule of Prices (Document C) and Targeted Small Business Enterprise Reporting Form (Document F) shall be included in the large envelope (see Article 17 in Document B).

Bidder shall provide a bid security in the form of certified check, cashier's check, or bid bond, which is in the amount of ten percent (10%) of the base bid. The bid security shall be made payable to the State of Iowa, Division of Soil Conservation, and shall be forfeited and become the property of the Division in case the bidder fails or refuses to enter into contract and furnish a performance bond within 14 calendar days after the bid has been accepted. Checks will be returned to unsuccessful bidders. It should be noted that the bid number, IA-202, and the Bidder's name and address must appear on the exterior of the sealed #10 envelope.

Document F, Targeted Small Business Enterprise Reporting Form, should be completed by all Bidders. Document F shall be included in all bids, with the name and address of each Bidder completed. A good faith effort to solicit quotes or bids on sub-contractible items should be made. The IDALS goal is ten percent (10%) minority participation. This document should be completed in total and returned in the large proposal envelope. If this document is not completed beyond the Bidder's name and address, the bid will still be read and its lack of targeted small business quotes will not adversely affect the bid.

Do not alter these forms. The Proposal and Schedule of Prices (Document C) shall be signed by a legally authorized representative of the Bidder. All issued addenda shall be acknowledged as received by the Bidder on page C-2. Do not submit Plans or Specifications with the bid. The omission of any of these required forms, or the failure to complete any of these forms, shall prevent the reading of that Bidder's bid.

If necessary, bids may be mailed overnight to:

Iowa Division of Soil Conservation
Mines and Minerals Bureau
Henry A. Wallace State Office Building
502 E. 9th St.
Des Moines, IA 50319
Attn: Judie Krebsbach

Hand delivered bids must be received in the office of the Division of Soil Conservation, Wallace State Office Building, second floor. Bids sent through mail do not come directly to our office and may need 2-3 days extra to arrive.

Evaluation of Bids and Award of Construction Contract:

The Dooley AML Reclamation Project shall be awarded to the lowest responsible, responsive bidder as determined by the Division. In evaluating the bids, the Division may consider such factors as alternates, bid price, past experience and demonstrated responsibility of the Bidder, and similar factors in determining which bid it deems to be in the best interest of the Division for the project.

In comparing bid prices, the total bids of each Bidders shall be determined by applying the unit prices bid for each work item against the estimated work item quantities in the Proposal and Schedule of Prices (Document C).

Bid tabulations for the Dooley AML Reclamation Project will be prepared following the bid opening and distributed to all Bidders by April 7, 2014. Other plan holders or interested parties must request bid tabulations.

Execution of Contract:

The party to whom the contract is awarded is required to complete the following documents and submit to the Division within fourteen (14) days from receipt of the Notice of Award.

- NON-DISCRIMINATION CLAUSE (Document E) - Signed and dated
- CERTIFICATION OF NON-SEGREGATED FACILITIES (Document G) - Signed and dated
- CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION (Document H) - Signed and dated
- CONTRACT (Document I) including Iowa Department of Labor Public Registration Number
- PERFORMANCE BOND (Document J) with signatures from bonding company
- CERTIFICATION REGARDING LOBBYING (Document M) – Completed
- Certificate of Insurance as required in Document N – General Conditions Section 6.01
- Complete the Application Violator System form (See Document B: Section 16)

The party to whom the Dooley AML Reclamation Project is awarded shall be required to execute the Contract; obtain the appropriate insurance coverage and Performance Bond; and provide their Iowa Department of Labor Public Registration Number within fourteen (14) calendar days from the date of receipt of the Notice-of-Award. In case of failure of the Bidder to execute the Contract, the Division may at its option consider the Bidder in default, in which case the bid security accompanying the bid shall become the property of the Division.

The successful bidder for an AML contract must be eligible under 30 CFR Section 874.16 at the time of contract award to receive a permit or conditional permit to conduct surface coal mining operations. Such eligibility must be confirmed by the completion of the automated Applicant Violator System (AVS) form or updating of their existing Organization Family Tree (OFT). Therefore, the successful bidder will be required to contact the AVS Office of OSM (1-859-260-8424) and update existing registration or submit Document W, (AVS Recommendation Request) to the AVS Office, as required by OSM.

The award of any contract under this solicitation cannot be made until the request has been processed by the OSM-AVS office and reviewed by the Division. Failure on the part of the apparent low bidder to provide a completed AVS form to the Division of Soil Conservation within fourteen (14) working days of the Notice-of-Award, or if the applicant is listed as a violator on the AVS, may result in the withdrawal of the award, re-awarding to the next lowest Bidder, or rebidding the Contract and forfeiture of all or part of the Bid Bond.

The Division within fourteen (14) days of receipt of an acceptable and properly executed Performance/Payment Bond, certification of acceptable insurance coverage, and properly executed Contract, shall sign the Contract and return to such party an executed copy of the Contract. Should the Division not execute the Contract within such period, the Contractor may by submitting written notice, withdraw the signed Contract. Such notice of withdrawal shall be effective upon receipt of the notice

The Notice-to-Proceed shall be issued within five (5) days of the execution of the Contract by the Division. Should there be any reason why the Notice-to-Proceed cannot be issued within such period; the time may be extended by mutual agreement between the Division and the Contractor. If the Notice-to-Proceed has not been issued within a thirty (30) day period or within a greater period mutually agreed upon, the Contractor may terminate the Contract without further liability on the part of either party.

The Contractor shall submit a Construction Progress Schedule to the Division and Engineer, and schedule a **Preconstruction Conference** with the Division and Engineer. The Preconstruction Conference must be held within ten (10) days of receipt of the Notice-to-Proceed. Additionally the initial Construction Progress Schedule must be submitted to the Division and **Engineer within ten (10) days of receipt of the Notice-to-Proceed.** Should there be any reason why either the Preconstruction Conference cannot be held or the initial Construction Progress Schedule cannot be completed within such a period, the time may be extended by mutual agreement between the Division and the Contractor. No work shall commence on site prior to the Preconstruction Conference.

The Contractor shall commence work within fourteen (14) days of the date that the Notice-to-Proceed is received. The Contractor shall not commence work on site absent an initial Construction Schedule approved by the Division. Should there be any reason why the construction work on site cannot commence within this period; the time may be extended by mutual agreement between the Division and the Contractor.

Taxes:

All Contractors and Subcontractors will be exempt from paying sales tax on materials that qualify. An exemption certificate will be provided to the successful bidder for use when purchasing materials.

Preference for Labor and Materials:

The Contractor shall observe all of the State of Iowa laws with regard to preference for labor and materials.

Permits, Affidavits and Certificates:

Required permits are discussed below:

Land Disturbance Affidavit: The Successful Contractor shall complete the land disturbance affidavit and file the original with the Van Buren Soil and Water Conservation District and a copy with the Division prior to land disturbance activities within the Dooley Reclamation Project boundaries. It is the Contractor's responsibility to establish and maintain sediment control practices satisfactory to the Van Buren Soil and Water Conservation District.

Storm Water Discharge: This project will require a storm water discharge permit from the Iowa Department of Natural Resources for storm water discharge from a construction site larger than one acre in size. The successful Bidder will become a co-permittee with the Division for the storm water discharge permit on the Dooley Reclamation Project. The successful Bidder will be required to adhere to all rules,

regulations, and laws in accordance with such permit.

Measurement and Payment:

The method to be used in measuring and calculating the payment quantities for each work item set forth in the proposal, is described in the particular section of the specifications in which work to be accomplished under the particular work item is described. Payments will be made on the basis of monthly estimates in amounts equal to ninety-five percent (95%) of the value of work completed. In preparing monthly estimates, advancement will be made therein for ninety-five percent (95%) of the cost of materials stored on site.

Time of Completion:

The time of completion for all work on this project shall be **September 30, 2014**.

Liquidated Damages:

There are liquidated damages provisions on this project, in the amount of \$250.00 per calendar day. These liquidated damages will be assessed for each and every calendar day in which the completion of the work in the Construction Specifications is delayed beyond September 30, 2014. Under no conditions will the liquidated damages assessed per calendar day exceed \$250.00.

Questions and Addenda:

Questions concerning interpretation or intent of the Plans and Construction Specifications should be directed to Michael Bourland P.E., at the Division of Soil Conservation telephone: 515-242-6140, fax: 515-281-6170, email: mike.bourland@iowaagriculture.gov. All other questions concerning the Contract Documents should be addressed to the Project Coordinator, Judith Krebsbach, at (515) 242-5347, judith.krebsbach@iowaagriculture.gov.

Any oral interpretations given shall be valid only if confirmed by written addendum. **All interpretation requests should be addressed in writing and received no later than close of business April 8, 2014**

The Division reserves the right to revise or amend the Contract Documents prior to the date set forth for receipt of bids. Such revisions and amendments, if any, shall be announced by an addendum or addenda to the Contract Documents. Copies of such addenda, as may be issued, shall be furnished to all holders of the Contract Documents and Bid Package. Bidders are required to acknowledge receipt of all addenda by listing such addenda in the Proposal and Schedule of Prices (Document C).

Tree clearing activities must be completed before April 15, 2014, to meet requirements of the U.S. Fish and Wildlife Service.

Questions?

None were received.

Engineer's Comments:

Dooley Pre-Construction Meeting Minutes – Mike Bourland

Mike Bourland began with a general overview of the project and then addressed each of the bid items.

General Overview:

The site was mined a number of years ago. The east portion was used as the Van Buren County Landfill which is now closed, but still has active monitoring wells located in the area of grading for this project. Some will require modification which has to be completed by Barker –LeMar Engineering, who is currently doing the monitoring for Van Buren County. The plans and specifications have provisions for the contractor to hire Barker-LeMar directly to do all the well modifications that are needed. The west portion is privately owned and used as pasture, but will not have cattle on the site during construction.

The Corps of Engineers has jurisdiction over the creek that extends north-south through the project along with a wetland area north of an existing crossing. The project involves improving the crossing and placing a concrete pipe to control the water level and an armored auxiliary spillway to pass the larger storm events. The Contractor should limit crossing the creek at the location of the existing crossing. The designated wetland area to the north will be left alone.

No soil borings were performed at the site. Limited surveying was completed to verify the location of the monitoring wells, fence, and county tile crossing under the road to the north. A high pressure gas line is located along the north end of the site, but is not close to any proposed grading.

The site can be accessed on either the west or east sides of the creek. It is presumed that most of the access will occur from the west side.

The overall project involves reducing the steep slopes on each side of the creek and placing the excavated material to improve the existing crossing. The soils after final grading will be treated with lime and organic matter to create a growing medium. Terraces with risers and outlet pipes will be constructed to reduce erosion. The new pipe and auxiliary spillway have been designed to maintain the existing water level of the wetland to the north and the grade of the creek bed.

Review of Specific Bid Items

1. Mobilization

There is nothing unique in regards to mobilization for this project. Please refer to the standard specifications to understand all that is to be included and the payout rate.

2. Site Clearing and Preparation

The acres listed include the more heavily treed areas on the north and south end of the site, not the entire site. Trees that could be bat habitat have been cut down by the private landowner – Marvin Philips. Small trees located in other portions of the site are considered incidental. The perimeter of the area to be cleared will be marked on site with the engineer and paid out on a per acre basis. The no-burn radius is shown on Plan Sheet 4 but there should be no difficulty in getting permission to burn within this area.

3. Crossing Tile Removal

The existing crossing contains plastic tile that will need to be removed prior to grading. The tile is to be salvaged to the landowner. If the contractor chooses, the tile can be used for water control during construction of the improved crossing. This is a lump sum item.

4. Monitoring Well Modifications

The Supplemental Specifications provides contact information for Barker-LeMar who will be contracted to complete the monitoring well modifications. A set aside amount of \$10,000 has been already included in the Schedule of Prices so that all contractor's bids reflect the same cost. This bid item will be amended during construction as needed to reflect the actual cost. If the contractor damages any wells during construction, the repairs shall be completed by Barker-LeMar at the contractor's own expense.

5. Surface Roughening

6. Silt Fence Installation

7. Silt Fence Removal

8. Gravel Surfacing

9. Straw Wattle

These are all a part of the erosion control measures for the Storm Water Pollution Prevention Plan. These will be measured in the field and paid on a unit price basis. The gravel will not be removed from the entrance at the end of the project. The contractor will become a co-permittee with the Division and is responsible for performing the weekly SWPPP visits and maintaining the SWPPP site log. The log book will be completed by the engineer and provided to the contractor. The SWPPP visits and maintenance of the SWPPP site log are incidental to the erosion control practices listed as bid items 5 through 9.

10. Excavation

A computer program determined the number of cut yards that balances the site assuming a shrinkage factor of 15%. This is based on LIDAR for existing topography and does not account for cut material for the auxiliary spillway, riprap placement, and terraces. The crossing has 4:1 slopes on the downstream side and 3:1 slopes on the upstream side. The grades on the east and west side of the creek can be adjusted as needed for balancing the site. No grading is to be completed in the landfill area except to tie-in grades as shown on the plans. Water control during construction is the contractor's responsibility. Excavation will essentially become a lump sum item and will be paid as percent complete unless the contractor notes a discrepancy and then we will work through the total amount of yards for payment. Please note that the material placed in the crossing will be placed in controlled lifts to allow for compaction. Although no sheep's foot roller is required, large lifts with poor compaction is not allowed for in this area.

11. Terraces

The terraces are designed to be cut terraces after final grading is complete. The dimensions of the terraces are provided on Sheet 5. Note that the east terrace is wider and will be used as an access road by the private landowner. The terraces will be paid for based on the measured total linear feet installed, regardless of the dimensions.

The area on the west has two terraces in series. This site has been designed to include a third upper terrace that will be placed by Marvin Philips. The landowner hopes to make arrangements with the contractor for this project to construct this third terrace directly for him.

12. Riprap, Class E

Riprap is to be placed on the auxiliary spillway and stilling basin, the upstream end of the concrete outlet pipe, outlet basins for terrace tile outlets, and for three in-stream grade stabilization structures. An addendum will be made to clarify that all the riprap for the auxiliary spillway and main stilling basin is to be screened over an 8-inch grizzly to allow for cleaner riprap where grout will be placed. This accounts for about 700 tons of the total riprap amount estimated to be 780 tons. The engineer should visit the quarry to approve the riprap before it is delivered to the site. All riprap is to be placed under a geotextile fabric that is a separate bid item. Riprap will be paid to the nearest one-tenth of a ton based on delivery tickets of approved truckloads.

13. Grout

Grout is to be placed on the riprap for the auxiliary spillway and stilling basin. It is recommended that a concrete pump be used for placement.

14. Crossing – Tied Concrete Block (TCB)

The crossing includes the auxiliary spillway to pass the larger storm events. The top of the embankment will use TCB to allow for trafficability. Note that the side slopes where this is to be placed are 5:1 horizontal to vertical. This material is essentially geogrid and TRM with cast-in-place concrete blocks. It is shipped in rolls and intended to be easier to handle and install than articulated block that has been used in the past. The grade is to be established, limed, fertilized, and seeded. Afterward, the TCB will be rolled into place. The TCB comes in various dimensions and it is assumed that three rolls will be used for this crossing, placed parallel with the crossing. A layer of geogrid is to be placed under the rolls at the joints and tied with zip ties. The ends of the tied-concrete block matting are to be buried as shown on the detail on Plan Sheet 10. The quantity provided on the Schedule of Prices includes the buried portion for payment.

Q: There is now a different detail being used for joining different rolls that included overlapping. What do you want to be used for this project?

A: We will use the current recommended manufacturer's installation details.

15. Geotextile Fabric

This is to be placed under all riprap and will be measured by the square yard in place and does not include overlap.

16. Pipe, HDPE 6”

17. Pipe, HDPE 8”

18. Riser, Terrace 6”

19. Outlet Pipe, Schedule 40 PVC, 6”

20. Outlet Pipe, Schedule 40, PVC 8”

These items all refer to tile outlet pipe. Note that since the tiles outlet into a flowing stream, we will require the outlets to be PVC and not allow for HDPE.

Q: Can a hoe be used to install the pipe which will have a flat bottom? A: Yes.
The pipe is not going to be that deep.

Q: Do you want all the joints to be tied since dual wall is specified?
A: Dual wall tile is not required. This will be changed in an addendum. The joints at the riser and outlet pipe are to be grouted.

21. RCP – 24-inch diameter

The RCP details are shown on Plan Sheet 8. All joints are to be tied and a both the upstream and downstream ends have flared end sections. A concrete footing is to be placed under both flared ends. The elevation of the RCP placement is critical in maintaining the current elevations of the creek bed and wetland. The elevations of the concrete culverts will also need to be measured prior to setting the pipe.

Q: Do the joints also have to be wrapped in filter fabric?
A: No. The embankment is designed to be more of a grade stabilization structure in that there will not be permanent water like a pond.

22. Ag Lime, Subgrade 50 tons/acre

23. Subgrade Mulch, 5 tons/acre

These materials will be placed after final grading is complete. Soil tests will be completed by the engineer to determine liming rates. Please note that it can take several weeks for these test results to be completed and this should be factored into the contractor’s schedule. After these materials are incorporated, we will need to wait for the “baking period” of around three months prior to seeding.

Q: Will every bale have to be weighed?
A: Provided the bales are consistent, a representative sample can be weighed with an average weight per bale used to verify total amount required.

Q: Does the material have to be straw or can it be hay?
A: The specification allow for a variety of material to be used as mulch for subgrade.

Note: Marvin Philips, the landowner, indicated that he had hay bales he would like to sell to the contractor.

24. Field Fence

25. Double Gate

26. Fence- Creek Crossing

The project includes grading in the location of the existing fence. The fence location will need to be

surveyed prior to removal. Stakes will be placed by the contractor at the previous surveyed locations prior to reinstalling the fence to allow both landowners to agree upon its location. Note that the locations of the gates will likely change from where they are now. The creek crossing is a cable with hanging cattle panels. The contract should submit a shop drawing detail of the planned creek crossing prior to installation.

Note: Marvin Philips is planning to take down portions of the fence prior to construction and will need to have enough notice to do this. He plans to use his pasture this spring until construction is initiated.

- 27. Ag Lime, Seeding, 5 tons/acre
- 28. Nitrogen, 80 pounds/acre
- 29. Phosphorous, 80 pounds/acre
- 30. Potassium, 110 pounds/acre
- 31. Interim Seeding
- 32. Mulch, Seeding, 2 tons/acre

These items are to be used for seeding after the baking period is complete. Note that the seed mix is an interim seed mix. The actual application rates of fertilizer and lime will be determined from test results of samples taken by the contractor.

Q: Dormant seeding requires more seed. How can this be accounted for in bidding?

A: Since we are now using an interim seed mix, the cost differential for seed from a spring or fall seeding to dormant seeding should not be significant.

Site Visit

Items noted during the site visit were access to the site, the areas of clearing, the fence removal, the monitoring wells, the existing crossing condition and the approximate centerline of the improved crossing. It was also noted during the site visit that the existing surface close to the creek has a lot of larger rocks. DSC discussed that if rocks became a significant issue during construction, we would consider a change order if justified.

END OF PRE-BID MEETING NOTES

Dooley AML Reclamation Project
Pre-Bid Meeting Attendance List
March 28, 2014

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PLAN HOLDER'S LIST

DOOLEY AML RECLAMATION PROJECT

Bid No. IA-202

Bid Opening: April 11, 2014

Last Updated: April 3, 2014

Plan Holder

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PLAN HOLDER'S LIST

DOOLEY AML RECLAMATION PROJECT

Bid No. IA-202

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