



IOWA DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP

Bill Northey, Secretary of Agriculture

ORDER FORM FOR CERTIFICATE OF FREE SALE

Your request **MUST** include a copy of the label for each product.
 Send request by email to sherry.roberts@iowaagriculture.gov **-OR-** fax 515-281-4185 **-OR-** standard mail.

If information below is repetitive, indicate by writing *same* or with arrows.

Name & address of manufacturing company.	
Name & address of company on the certificate.	
Name & address of company to receive mailing.	

	Product name as it should appear on certificate.	Destination Country
1		
2		
3		
4		
5		
6		
7		
8		

Check one: One product/Certificate All on one Certificate Other:

Additional Instructions	
Any statement submitted for considered inclusion into the Certificate of Free Sale, must be submitted on company letterhead, stated to be true and accurate, and signed with notarization of signature each time special wording is requested in an order. If this type of request is your additional instruction, simply write <i>attached</i> in the box above and include. PDF submissions are accepted as originals.	

Contact Info	Name & Title	Phone & Fax -OR- Email
If requesting Fed-Ex delivery, please include your account #.		

Office Use Only

Date Received	Date Mailed	Method	Invoice	Date of Payment	Amt of Pament	Initials