



December 2012

Pet Food Product Registration for Calendar Year 2013

The top of the product registration renewal application form contains links to following information:

- (a) The website for the Iowa Department of Agriculture & Land Stewardship (IDALS).
- (b) Iowa's Commercial Feed Law, Title V Chapter 198 of the *Iowa Code*.
- (c) Iowa's pet food rules, Title 21 Chapter 42 of the *Iowa Administrative Code*.
- (d) The website for the Association of American Feed Control Officials (AAFCO).

The bottom of the form links to:

- (a) An Excel document for the product listing.
- (b) The Iowa commercial feed license application form for pet food.

Steps for completion:

1. Please fill in the product registration renewal application form and use the submit button located on the left at the bottom of the form to email. This is confirmation of receipt. Signature on this form is not necessary.
2. At the bottom of the form is a link to the Iowa Commercial Feed License. Please complete.
 - a. The license is renewed each July 1.
 - b. Pay \$10 **ONLY** if you failed to renew your license or need an additional license.
3. At the bottom of the renewal application are instructions for the registration listing in Excel and a link a form.
 - (a) This format must be used but not this form.
 - (b) The submission must be in Excel.
 - (c) One label per product.
 - (d) UPC codes for all product sizes.
4. Final submission should include:
 - (a) Excel document and labels on flash drive or disk.
 - (b) Signed commercial feed license application form.
 - (c) Signed product renewal application form.
 - (d) Check.

Failure to follow these steps may result in the return of your application.

If you have questions, please do not hesitate to contact me.

A handwritten signature in blue ink that reads "Sherry Roberts".

Sherry Roberts
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